

all you need to know.

Qualification Specification

NCFE Level 1 Award in Introduction to
Fire Safety for the Workplace
(601/5650/8)

Issue 1 April 2015

Section 1

Qualification overview

Qualification overview

Introduction

We want to make your experience of working with NCFE as pleasant and easy as possible. This qualification specification contains everything you need to know about this qualification and should be used by everyone involved in the planning, delivery and assessment of the NCFE Level 1 Award in Introduction to Fire Safety for the Workplace.

All information contained in this specification is correct at the time of publishing.

To ensure that you're using the most up-to-date version of this qualification specification please check the issue date in the page headers against that of the qualification specification on our website www.ncfe.org.uk.

If you advertise this qualification using a different or shortened name you must ensure that learners are aware that their final certificate will state the regulated qualification title of NCFE Level 1 Award in Introduction to Fire Safety for the Workplace.

About this qualification

The NCFE Level 1 Award in Introduction to Fire Safety for the Workplace has been accredited by the qualifications regulators for England, Wales and Northern Ireland,¹ and is part of the Qualifications and Credit Framework (QCF).

This qualification forms part of a suite of qualifications that have been developed to provide learners in the workplace with a basic understanding of fire safety.

This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider.

Geographical coverage

This qualification has been regulated for use in England, Wales and Northern Ireland. We're able to provide the qualification specification and assessment materials in the Welsh and/or Irish language where requested and appropriate.

Things you need to know

- Qualification number (QN): 601/5650/8
 - Aim reference: 60156508
 - Guided learning hours (GLH): 7
 - Credit value: 1
 - QCF level: 1
 - Assessment requirements: externally set and assessed multiple-choice question paper
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¹The qualifications regulators (regulators) are Ofqual in England and Northern Ireland, and the Welsh Government in Wales.

Aims and objectives of this qualification

This qualification aims to:

- provide learners with a basic introduction to fire safety for the workplace.

The objective of this qualification is to help learners to:

- develop a basic understanding of how fires can be prevented and controlled in a workplace environment
- understand duties and responsibilities relating to fire safety in the workplace.

Entry guidance

This qualification is designed for learners of any age who need to develop knowledge and understanding of fire safety in the workplace. It may be particularly relevant for new employees as part of an induction programme, or as a refresher course for those who need to maintain their basic knowledge in this area.

There are no specific recommended prior learning requirements for this qualification. However, learners may find it helpful if they've already achieved an Entry Level qualification.

This qualification is suitable for learners aged pre-16 and above.

Centres are responsible for ensuring that this qualification is appropriate for the age and ability of learners. They need to make sure that learners can fulfil the requirements of the assessment criteria and comply with the relevant literacy, numeracy, and health and safety aspects of this qualification. Learners registered on this qualification shouldn't undertake another qualification at the same level with the same or a similar title, as duplication of learning may affect funding eligibility.

Achieving this qualification

To be awarded the NCFE Level 1 Award in Introduction to Fire Safety for the Workplace, learners are required to successfully complete **one** mandatory unit.

Mandatory unit

- Unit 01 Fire safety awareness for the workplace (1 credit)

The learning outcomes and assessment criteria for this unit are provided in Section 3 (page 17).

To achieve the NCFE Level 1 Award in Introduction to Fire Safety for the Workplace, learners must successfully demonstrate their achievement of all learning outcomes and assessment criteria of the unit as detailed in this qualification specification. Grades are not awarded.

Section 2

Assessment and moderation

Assessment and moderation

How the qualification is assessed

Assessment is the process of measuring a candidate's skill, knowledge and understanding against the standards set in a qualification.

The NCFE Level 1 Award in Introduction to Fire Safety for the Workplace is externally assessed.

External assessment

Each candidate is required to undertake an externally set multiple-choice question paper. This paper assesses knowledge aspects of this qualification sampled from the mandatory unit of the qualification, and consists of 24 questions. The assessment is administered by centre staff under examination conditions and will last for 30 minutes, which includes provision for candidate reading time. Questions are set and assessed by NCFE and focus on the knowledge and understanding requirements of this qualification.

The pass mark for the multiple-choice question paper is 70%. Candidates will be issued with one of the following grades:

- Achieved – candidates achieved higher than the set 70% pass mark
- Within 10% of achieving – candidates achieved between 60% and 69% but did not meet the required 70% pass mark
- Not Achieved – candidates achieved less than 60% so did not achieve.

Centres are free to choose the date, time and location of assessment. The assessment for this qualification is available as either a paper-based assessment or through our online assessment service.

If a candidate disagrees with the outcome of the assessment, then the appeals process can be invoked.

Section 3

Structure and content

Unit summary

Unit 01 Fire safety awareness for the workplace (A/506/9921)

In this unit learners will gain an understanding of fire safety and what to do in the event of a fire-related emergency. Learners will understand the principles of fire risk control and the fire safety equipment used in the event of a fire.

Guided learning hours: 7

Credit value: 1

Level: 1

This unit is **mandatory**

Unit 01 Fire safety awareness for the workplace (A/506/9921)

The learner will:

- 1 Know the main causes and consequences of fire in the workplace

The learner can:

- Identify the main causes of fire in the workplace
- Identify the main consequences of fire in the workplace for employers, employees and society

The learner will:

- 2 Know what to do in the event of a fire-related emergency

The learner can:

- List an employee's duties and responsibilities in relation to fire safety in the workplace
- List the duties and responsibilities of fire wardens and other responsible people in the workplace
- Select the actions to be taken in the event of a fire in the workplace

The learner will:

- 3 Understand the principles of fire risk control

The learner can:

- Give examples of how the risk of fire can be managed in the workplace
- Recognise active and passive fire risk control measures
- Recognise the components of the fire triangle
- Give examples of ways in which the components of the fire triangle can be used to control fire risk

**Unit 01 Fire safety awareness for the workplace (A/506/9921)
(cont'd)**

The learner will:

- 1 Know about the practical fire safety equipment used in the event of a fire

The learner can:

- Identify firefighting and fire safety equipment
 - Identify the safe operating parameters for the use of portable firefighting equipment
 - List simple checks for ensuring that fire safety equipment is serviceable and safe to use
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